



Christmas 2008 Newsletter No. 11

To Neptune Marina apartment owners and residents



Neptune Marina Management Office Christmas and New Year Hours

The office (01473 215204) will have minimal cover during the period from noon on **Friday 19 December to Sunday 4 January** inclusive. There will be a daily building security check and clearing of postbox and any telephone or post messages will be dealt with on a daily basis during the morning.

In the event of emergency at any time the usual numbers apply:
07837 964794 / 07771 954397 / 07946 462414

The Concierge Service will be conducting building inspections on a daily basis as usual during the Christmas period.

Hot Water Tanks

We have heard again from some owners that they have had problems with their hot water tanks and/or the immersion heaters. The maintenance instructions in your homeowner manuals state that the tanks should be serviced every year—we would just like to remind you of this. We can let you have details of an Ariston servicing company if you would like.



BIN STORES AT CHRISTMAS

We try very hard to keep the bin stores clean and tidy, but one thing we cannot control is volumes!

Please could you remember to flatten all boxes before putting them in the recycling bins as Christmas time requires better housekeeping in this area from residents.

Help to keep Neptune Marina a nice place to live!!

Thank you!



CAR PARK TRAYS

*Please, please do **NOT** throw empty water bottles or fruit cores on the floor of the car park. They can roll under the trays, breaking the safety beam, causing inconvenience to you and other users. See our special Christmas card. Thank you!*



Having a Christmas party? Don't forget to invite your neighbours and to be considerate with any noise you make!



NEPTUNE MARINA ANNUAL GENERAL MEETING FOR PROPERTY OWNERS

The date of the AGM will be circulated to all owners in the New Year and is likely to be held in March. Hopefully, we will be able to have the meeting in the new UCS building next door to Neptune Marina.

Do you have questions about any aspect of living at Neptune Marina? Just ask the Concierge Service on Ipswich 215204 or e-mail us at enquiries@neptune-marina.com. We are on the quayside next to CoffeeLink and we have a postbox in the main foyer labelled "Management Company"

Have you noticed the discoloured walls of the building on Coprolite Street? We are currently arranging for the whole building to be cleaned and this will take place in the Spring of 2009.

Lost some sections from your Homeowner Manual? We have spare photocopies in the Management Office—just ask us!



We wish all apartment owners and residents **A Very Happy Christmas and Peaceful New Year** from all of the team at Neptune Marina.



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